

## Quotation of monthly consultation fee (for simple plan)

1. Basic advisory fee ("monthly checking" <b>or</b> "bookkeeping")		JPY 30,000 yen
2. If you hire employees (*1)	+	JPY 5,000 yen
3. If you are a consumption taxpayer (*2)		
3-1. Ordinary type	+	JPY 20,000 yen
3-1. Simple type	+	JPY 10,000 yen
4. If you want us to use English as a way of communication	+	JPY 10,000 yen
5. Other additional fee or discount (*3)	±	<u>JPY _____ yen</u>

**Total monthly fee (excluding tax)      JPY \_\_\_\_\_ yen**

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### Note;

\*1 You're supposed to calculate their salary by yourself and we check the result.

But, you can leave the calculation to us when the employees are within 5 persons.

\*2 In Japan, there're two ways for making consumption tax filing.

\*3 In these cases, we might ask you some additional fee;

- We have to check or make large amounts of past year's accounting data
- You are not good at using e-mail or LINE
- There're so many mistakes at accounting data you made that we'll have trouble with checking.

On the other hand, we can offer some discount such cases as;

- you use internet banking and can connect the data to cloud accounting software.